

Brexit Checklist

Northern Ireland


- ✓ Consignments are to be fully completed and booked on Vigo system by the **14:00 hrs cut off time**.
- ✓ Trader (Consignor) must start a declaration on the Trader Support Service (TSS) system: www.tradersupportservice.co.uk, follow the TSS guide for more information, this can be found under the Brexit Information Menu on our website.
- ✓ Both the Trader (Consignor) and the Buyer (Consignee) **MUST** have an XI EORI Number to ensure completion of the TSS form, however if the destination is a private individual the address will suffice.
- ✓ All items must be palletised and secured to **Heat Treated (HT) Pallets, Wooden Frames, Crates etc...** that display the **IPPC Stamp**.



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- ✓ You will receive an authorisation email will from the TSS system once this has been completed. The Movement Reference Number (MRN) & EORI for EIDR received on this email **MUST** be entered in the consignment manifest notes before the **14:00 hrs cut off time**. See the below an example of the email you will receive and the two reference numbers required starting with MRN & DEC.



HM Government
UK TRANSITION

Trader Support Service

All ENS Declarations within this means of transport are now Authorised for Movement.

Header:
Client Job Number: [ENS00000000304761](#)

Arrival Date/Time: 10/01/2021 09:12:05 GMT

Identity Number of Transport: DPT150

Carrier EORI: XI353152772005

Movement Reference Number/EORI for EIDR:
[DEC00000000321969](#)
MRN: 21XI011097GXP8I004

If you require assistance with this declaration please contact the TSS contact desk on [0800 060 8888](#).

Sincerely,
Trader Support Service

NOTE: This mailbox is not monitored, please do not reply